



**Philip D. Murphy**  
*Governor*

**State of New Jersey**  
**Office of the Attorney General**  
**DEPARTMENT OF LAW AND PUBLIC SAFETY**  
Juvenile Justice Commission  
**P.O. Box 107**  
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**Tahesha L. Way**  
*Lt. Governor*

**Jennifer LeBaron, Ph.D.**  
*Executive Director*

**June 20, 2024**  
**NOTICE OF JOB VACANCY**  
**JJC #109-24**

An opportunity currently exists in the classified service with the Department of Law and Public Safety, Juvenile Justice Commission, for applicants who meet the requirements specified below:

**TITLE:** Head Grounds Worker  
**SALARY:** \$48,056.98 to \$67,611.10  
**LOCATION:** [Juvenile Justice Commission](#)  
Johnstone Campus  
50 Burlington Road  
Bordentown, New Jersey 08505

**NUMBER OF POSITIONS AVAILABLE:** One (1)

**DUTIES:** Under direction of a supervisory official in the Juvenile Justice Commission, has charge of the maintenance of grounds; may interact with residents; does other related duties as required. Please see the Civil Service Commission (CSC) job specification for additional information: [Job Description 42745 \(state.nj.us\)](#)

**REQUIREMENTS**

**EXPERIENCE:** Two (2) years of experience performing large scale groundwork, gardening, tree surgery, and tree care operation, one (1) year of which shall have been in a supervisory capacity.

**LICENSE:** Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform essential duties of the position.

**SPECIAL NOTE:** Appointment to this title may be made provisionally, pending the outcome of an open-competitive examination (PAOC). If selected for the position and appointed PAOC, you will be required to apply for the open-competitive examination, when issued by the Civil Service Commission for this title, pass and be reachable on the resulting eligible list to become permanent in the position. Appointees who fail to be reachable on the resulting CSC eligible list are subject to removal.

**RESUME NOTE:** Eligibility determinations will be based upon information presented in resume only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so may result in your ineligibility.

**HOW TO APPLY:** If qualified, please send a cover letter indicating interest in job vacancy announcement #109-24, and a current resume on or before the closing date of **July 4, 2024** to the Recruitment Officer at [jjcrecruitment@jjc.nj.gov](mailto:jjcrecruitment@jjc.nj.gov).

The "New Jersey First Act," N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment.

The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.



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